

Regional School District 13  
Board of Education  
Buildings & Grounds and Transportation Committee  
Minutes of the meeting of Tuesday, March 5, 2013

Committee members present: Jeremy Renninghoff, Nancy Boyle, Raffaella Fronc  
Administrators present: Mr. Francis, Mr. Melnik, Mrs. Viccaro  
Other Board members present: Mrs. Flanagan, Mr. Fulton

Mrs. Boyle called the meeting to order at 6:04 PM in the conference room at the Board office.

Approval of agenda: *A motion was made by Mr. Renninghoff, seconded by Mrs. Fronc to approve the agenda. By a voice vote with all in favor, the motion passed.*

Approval of minutes: *A motion was made by Mr. Renninghoff, seconded by Mrs. Fronc to approve the minutes of 21<sup>st</sup> February 2013. By a voice vote with all in favor, the motion passed.*

Portable classroom plans: Each principal wrote a letter describing the different scenarios for moving students out of the portables and into the main buildings and attached floor plans to diagram the moves. Brewster School appears to pose the most difficulty. The Committee made several suggestions, including moving special education classes into smaller rooms better suited for the actual student counts. At the high school, it was suggested to move Linda Berry's office into the main conference room, and move the conference room out to a portable. Korn School can be taken care of easily with the reduction of a fourth grade class. Two portables at Lyman will be moved inside. We will meet again on the 12<sup>th</sup> at 4:30 to receive feedback from the principals and make final decisions.

Mr. Melnik did a reconciliation of the Capital Reserve Fund (Fund 70) to the audited financial statements for the last three years. There was discussion of the security enhancements that are being contemplated.

*A motion was made by Mr. Renninghoff, seconded by Mrs. Fronc to approve a capital project list totaling \$282,000 for FY '14. By a voice vote with all in favor, the motion passed.*

Note: the Finance Committee will determine the final amount of the contribution into the Capital Reserve Fund. This Committee will make changes to the project list as required.

*A motion was made by Mr. Renninghoff, seconded by Mrs. Fronc to adjourn. By a voice vote with all in favor, the meeting was adjourned at 9:00 PM.*

Jeremy Renninghoff